ACTION POINTS

	OPEN SESSION – ACTION	ACTION BY (INITIALS)	DUE DATE	RESPONSE PROCESS
6. c/fwd fr Sept Bd Mtg	**Matters Arising not on Agenda** • Staff to review items considered in the confidential section of the meetings and report to the Board which items are no longer in confidence	AHS	TBA	in progress
9.	**Business Report** • The Board requested that a full Disaster Recovery Exercise be organised early in the New Year	GE	31 Mar 2013	planning underway
10. c/fwd fr Sept Bd Mtg	**Business Report** • The Board requested a vigorous campaign to deal with fare evasion	GE	TBA	on-going
3. Nov.Bd Mtg	**Declarations/Conflicts** • Interest Register to be updated to include interests notified by The Chair • New interests declared by Ian Parton to be updated in the Interest Register	DF	18 Dec	Complete
7. Nov Bd Mtg	**Action Points** • Report to be submitted to the Board covering the extent of fare evasion and where it may be occurring	GE	18 Dec	Complete

9.
Nov Bd Mtg
	Business Report
	• People & Services
	    o Business report to include information on convictions achieved due to assaults on parking attendants
	• Operations
	    o Patronage report to be submitted to the Board focussing on change with an emphasis on marketing
	• Infrastructure
	    o Report on reforecast of capital programme to be submitted to the board
		SH
		
		GE
		
		CS/DF
			25 Feb 2013
			
			Feb 2013
			
			18 Dec
				Information being collated
				
				In progress
				
				Complete