

Minutes

Auckland Transport Board Meeting

Date: 24 October 2017
Time: 2.00 pm
Venue: 20 Viaduct Harbour Avenue, Level 1, Room 1.04

Status: Open Session

Present	In Attendance	Public and Media
Dr Lester Levy - Chairman Wayne Donnelly – Deputy Chairman Rabin Rabindran Dame Paula Rebstock Mark Gilbert Kylie Clegg Mary-Jane Daly	David Warburton (CE) Richard Morris Greg Edmonds Wally Thomas Andrew Allen Mark Lambert Cynthia Gillespie Roger Jones Rodger Murphy Liz Halsted (for item 11.1) Christine Perrins (for item 12.3) Prebashni Naidoo - Board Secretary	Todd Niall David Clemow

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	<p>Public comment on the AT's Performance under its Statement of Intent (SOI)</p> <p>The Chairman advised that no requests from the public had been received to speak on the Statement of Intent.</p>	
	<p>Welcome/Acknowledgments</p> <p>The Chair welcomed all present.</p>	
	<p>Apologies</p> <p>Apologies for absence were received from Sir Michael Cullen and Raewyn Bleakley.</p>	
1.	<p>Update from the Chair</p> <p>The Chairman provided an update on the agenda items included in the closed session. The Board:</p> <ul style="list-style-type: none"> • received the monthly update on Health and Safety, a copy of which is on the Open Agenda • considered the Chief Executive's report • considered a report on Road Stopping • considered a report on the AT - Panuku Development Auckland Collaboration – Takapuna • received an update on Security & Fare Enforcement (SaFE) - which will be released to the public in due course • considered a report on the Bus Frequency Network Priority Strategy • considered a report on Annual Fares Review - which will be released to the public in due course • considered a report for a New BT Contract • considered a report on the Process for the Draft Regional Land Transport Plan • considered a report on Special Events Planning • received an update on the Statement of Intent – which will be released to the public in due course 	

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	<ul style="list-style-type: none"> considered a report on the Financial delegations and AT Open Loop project received an update on the Business Improvements Review received a Deep Dive on the Project Management Office - which will be released to the public in due course 	
2.	<p>Late Items for General Business</p> <p>There were no items for general business.</p>	
3.	<p>Interests Register – Declarations/Conflicts</p> <p>There were no conflicts and no amendments identified for the Open agenda.</p>	
4.	<p>Approval of Minutes – 12 September 2017</p> <p><i>That the Open Session minutes of 12 September 2017 be adopted as a true and accurate record.</i></p> <p><i>(Paula Rebstock / Wayne Donnelly): Carried</i></p>	
5.	<p>Matters Arising not on the Agenda</p> <p>There were no matters arising.</p>	
6.	<p>Item/s previously considered in the confidential session (made public)</p> <p>Items which were considered at the last Board meeting in the confidential session, which have been publicly released can be found on the AT website.</p>	
7.	<p>Action Points</p> <p>There were no outstanding actions.</p>	

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8.	Finance Report The Chief Financial Officer noted a satisfactory result. The Board received the report.	
9.	Health and Safety report The Chief People Officer advised that following the last Board meeting AT was working with contractors to ensure that notifiable events were reported to WorkSafe. The Board received the report.	
10.	Business Report – October 2017 The Chief Executive provided the following key highlights: <ul style="list-style-type: none">• increased integrated activity on urban development around transport orientated developments.• stronger emphasis on technology and cyber security• PT results show pleasing growth in passenger numbers and further improvement in customer satisfaction levels The Chief Infrastructure Officer provided an update on the remedial work being undertaken on the ferry building and an update on the Rawene carpark in Birkenhead. The Board received the Business report.	

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11.	Items for Approval
11.1	<p>Roads & Streets Framework & Transport Design Manual</p> <p>The Board noted that this report was considered at the Customer Focus Committee meeting.</p> <p>The Board:</p> <ul style="list-style-type: none"> <i>i. Noted the development of the draft Roads and Streets Framework (RSF) and the draft Transport Design Manual (TDM) to improve strategic guidance on modal priorities for the transport network and the development of place context-sensitive design solutions.</i> <i>ii. Noted that there has been wide engagement with the Council, mana whenua, NZTA and other key stakeholders on the draft Framework and Manual commencing in October 2016 and continuing until September 2017.</i> <i>iii. Approves the final versions of the Roads and Streets Framework and the Transport Design Manual, which will then be tested and embedded (where appropriate) across the business.</i> <i>iv. Noted that the Roads and Streets Framework and the Transport Design Manual will be brought back to the Board in 12 months for review and update as required.</i> <p>(Paula Rebstock / Wayne Donnelly): Carried</p>
12.	Items for Noting
12.1	<p>Annual Report – Performance against the Statement of Intent 2016/17</p> <p><i>The Board received the Annual Report.</i></p>
12.2	<p>AT Story</p> <p>The Board received a presentation on the AT Story.</p> <p>Key points of the presentation included:</p> <ul style="list-style-type: none"> • launched late 2016 with initial roll out plan implemented, followed by a focus on dedicated internal embedding



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	<ul style="list-style-type: none"> • ELT members individually consulted with regards to the appropriate embedding approach for respective divisions, with a range of options requested • The AT Story presented to Senior Management teams within each division • Some Senior Managers chose to share the AT Story with their teams themselves, with others requesting the AT Story presentation and follow up activities • There have been 48 presentations made to date with more future bookings • Seven AT Story workshops have been delivered with three more planned for the end of the year. • Proactive engagement and follow up provided to assist teams and individuals across the business weave the AT Story into their work. • Resources have been developed to facilitate story telling 	
12.3	<p>Monthly Transport Indicators</p> <p>The Group Manager Strategic Transport Planning provided an update on the key highlights.</p> <p>The Board received the Monthly Transport Indicators report.</p>	
13.	<p>Forward Programme</p> <p>The indicative forward programme was received.</p>	

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14.	General Business On behalf of the Board and Management the Chairman farewelled and expressed his appreciation to Mr Rabindran for his dedication and commitment on the Board as his term had ended.	
	Closure and date of next meeting The meeting closed at 3.09pm. The next Open Session Board meeting will be held on Tuesday, 5 December 2017 at 2.00pm, 20 Viaduct Harbour Avenue, Level 1, Meeting room 1.04.	

Signed as a true and correct record

Dr Lester Levy
CHAIRMAN

DATE